

**TEXAS FFA**

**LEADERSHIP DEVELOPMENT EVENTS**

**RULES**



**Fall, 2011**

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# TEXAS FFA LEADERSHIP DEVELOPMENT EVENTS

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Business, industry and government rely on human resources to survive and prosper. Regardless of the industry in question, money and equipment are not sufficient to bring about change, growth and prosperity. Human beings are critical to all productive work. Agricultural education plays an important role in preparing individuals for careers and continuing education in a diverse group of occupations.

Agriculture, food and natural resources programs provide education and training to individuals needed in our world. The program consists of three elements: classroom instruction, supervised agricultural experience and FFA activities. The FFA has the unique characteristic of binding the program together serving as the catalyst, advancing the student more rapidly toward success.

FFA is the national organization of, by and for students of agricultural education. Since the founding of the National FFA Organization in 1928, it has been an important part of the public school program of agricultural science and agribusiness. It is an essential teaching tool for the practical application of technical skills and lessons in leadership, cooperation, and citizenship. The FFA provides learning and personal development for more than 506,000 young people by challenging them with a program of leadership activities and incentive awards designed to complement and strengthen the instructional program in agriculture.

The Texas FFA Career Development Events are educational activities organized by the National and State FFA Organizations and sponsored by colleges and universities, industry sponsors and others interested in young people in agricultural science. This manual explains the Leadership Development Events. Information for the following events will be posted on the Texas FFA Homepage.

# TEXAS FFA LEADERSHIP DEVELOPMENT EVENTS

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TEXAS FFA LEADERSHIP DEVELOPMENT EVENTS ARE SPONSORED BY THE TEXAS FFA ASSOCIATION AND THE AGRICULTURAL CONSORTIUM OF TEXAS.

## TEXAS FFA ASSOCIATION

Phone: (512) 480-8045 Fax: (512) 476-2894

Tom Maynard, Executive Director

Tricia Sullivan, Membership Services Coordinator

*Several elimination and practice sessions are held at the various members of the Agricultural Consortium of Texas. Contact them for more details.*

	<u>Phone</u>	<u>Contact</u>	<u>Fax</u>
Abilene Christian University	915-674-2401	Dr. Ed Brokaw	915-674-2202
Angelo State University	915-942-2027	Dr. Gil Engdahl	325-942-2183
Sam Houston State University	936-294-1188	Dr. Doug Ullrich	936-294-1232
Stephen F. Austin State University	409-468-3705	Dr. Dale Perritt	409-468-4047
Sul Ross State University	915-837-8200	Dr. Robert Kinucan	915-837-8409
Tarleton State University	254-968-9227	Dr. Ted Ford	254-968-9655
Texas A&M University	979-845-7616	Dr. Chris Skaggs	979-845-6296
Texas A&M University-Commerce	903-886-5361	Dr. Bob Williams	903-886-5990
Texas A&M University-Kingsville	361-593-3694	Dr. Randall Williams	361-593-3713
Texas State University	512-245-2130	Dr. Reed Richardson	512-245-3321
Texas Tech University	806-742-2808	Dr. Norm Hopper	806-742-2836
West Texas A&M University	806-656-2550	Dr. Don Topliff	806-656-2938

## Texas Junior College Agriculture Association

Blinn College	979-830-4242	Mr. Doug Pierce
Cisco Junior College	254-442-2567	Mr. Herman Glueck
Clarendon College	806-874-5169	Mr. Johnny Treichel
Frank Phillips College	806-274-5311	Mr. Rodney Purswell
Hill Junior College	254-582-2555	Mr. Paul Brown
Houston Community College	713-718-5590	Mr. Seth Knight
Howard College	432-264-5129	Mr. Cash Berry
Kilgore College	903-834-6255	Mr. Bob Young
McLennan College	254-299-8835	Mr. Barry Jones
North Central Texas College	940-668-7731	Mr. Steve Keith
Northeast Texas Community College	903-572-1911	Mr. Charlie Apter
Odessa College	432-335-6335	Mr. Mikel Lemons
Paris Junior College	903-782-0449	Ms. Tracy Stewart
Richland College	214-238-6210	Mr. Frank Milsap
Southwest Texas Junior College	210-278-4401	Mr. Pete Winn
South Plains College	806-894-9611	Mr. Ron Presley
Texarkana College	903-675-6354	Mr. Royce Granbury
Tomball College	281-351-3308	Mr. Frank Willingham
Trinity Valley Community College	903-675-6285	Mr. Marc Robinson
TSTC-Harlingen	210-425-0664	Mr. Armando Duarte
Tyler Junior College	903-510-2200	Mr. Jeannie Lafferty
Vernon Regional Junior College	940-552-6291	Mr. Gary Don Harkey
Weatherford College	817-594-5471	Mr. Mike Brown
Western Texas College	915-573-8511	Ms. Jessica Colvin
Wharton County Junior College	979-532-4560	Mr. Ron Braeuer

# LEADERSHIP DEVELOPMENT EVENTS

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## SAM HOUSTON STATE UNIVERSITY

### GENERAL

1. Registration must be done via the Judgingcard.com online registration system by 5:00 p.m. on the Monday prior to the event date. Supporting materials such as resumes and portfolios are considered part of an entry and must be submitted on the Monday prior to the event. Late materials will result in double entry fees.
2. The area coordinators or his or her designee is to properly certify each team and its members as eligible to compete in the state events. This list must arrive no later than 5:00 p.m. on the Monday immediately prior to the state event. Teachers are responsible for registering their team(s) via the Judgingcard.com online CDE system. Entries not posted on or before the deadline by the sponsoring university and the state FFA office will be subject to double entry fees, or risk team disqualification. Substitutions may be made by contacting the event superintendent via telephone or e-mail or at the event before the team participates.
3. **A \$40.00 fee will be assessed for each entry. All entry fees must be paid in full prior to competing. Late entries will be charged a double entry fee.** Entry fees will be paid through Ewell Educational Services.
4. Each area coordinator will certify the teams to enter, including alternate teams. This information must arrive either by fax, mail or e-mail no later than the Tuesday immediately prior to the state event. Forms are available for download on the Texas FFA Association website.
5. Eligibility of all team members will be verified by checking the chapter's FFA roster submitted to the Texas FFA Association. Teams that have members declared ineligible (due to not being listed on the chapter's FFA roster submitted for state and national purposes), will be required to pay the member's state and national dues in addition to a \$25.00 roster processing fee per occurrence, or be disqualified. Entries that compete with ineligible students shall be disqualified and shall forfeit any and all honors, titles or future claims to such honors and titles.
6. Eligibility of participating students is based on the following criteria:
  - a. Students must be eligible to participate in compliance with state laws and rules concerning extracurricular participation.
  - b. Students must be members of the FFA and listed on the state roster of a chartered chapter in current good standing.
  - c. Students must be currently enrolled in an agricultural food and natural resource course as defined by Texas FFA membership policies or be enrolled during the current school year. Proof of enrollment will be requested in the case of a protest.
  - d. Greenhands must be currently enrolled in an agricultural class to be eligible to participate. Greenhand students in accelerated block or quarter schedules which were enrolled earlier in the fall semester shall be considered enrolled for the entire semester.
  - e. National qualifiers will provide verification of enrollment before being certified for national competition.

7. All students shall be in official FFA dress in each event with the exception of the FFA skills events. A 20-point deduction per member out of official dress compliance will be enforced for all leadership development events. Students not in full compliance of official dress standards shall be notified at the event room entry and given opportunity to correct the deficiency as long such remedial action does not disrupt the event schedule.
8. Students may participate in any two events for which they are eligible. No student may participate in the same event on both the Greenhand and Chapter FFA level.
9. Each area will be entitled to send two teams in each event. A chapter may have one entry in each event.
10. There will be twelve separate events as follows:
  - a. **Greenhand Division** - Only students enrolled in the first year, first semester of high school credit in an agriculture, food and natural resources class are eligible to participate in the Greenhand event with the exception of chapter conducting, where the teacher or any active member may serve as advisor. Members in middle school classes for local credit may participate in fall LDE's, but will be required to compete in the senior division in subsequent years.
    - i. Chapter Conducting
    - ii. Skills Demonstration
    - iii. Quiz
    - iv. Creed Speaking (Must be 7<sup>th</sup>, 8<sup>th</sup> or 9<sup>th</sup> grade as per national rules.)
  - b. **Chapter Division** – Greenhand students may compete in the chapter FFA division.
    - i. Chapter Conducting
    - ii. Skills Demonstration
    - iii. Radio
    - iv. Public Relations
    - v. Agricultural Issues Forum
    - vi. Creed Speaking
    - vii. Quiz
    - viii. Job Interview
11. Members of the first place team in greenhand chapter conducting, quiz, skill demonstration and creed are allowed to return to like events on the senior level. Members of the first place teams in all other leadership events are ineligible to compete in that type of event again.
12. Results will be announced in accordance to the published schedule in this handbook. Certificates of participation presented to all teams, awards made to the winning teams, and photographs will be taken of the top three teams and the top two sweepstakes chapters. All team members must be in official dress for pictures, and FFA skills team members must at least wear an FFA jacket.
13. Participation times shall be fixed on a rotational basis, with an equal number of area winners and runners-up in each heat. Areas shall be notified prior to the area event of the participation order. The advisor of any team unavoidably delayed and not present when scheduled to participate should call or write the general superintendent immediately. He/she may verify delay upon arrival; otherwise the team is automatically eliminated. Teams with conflicts request a trade of performance times with another team with the approval of the general

superintendent. Advisors are under no obligation to trade performance times with another chapter. Teams advancing to the finals will be assigned times following order of participation in the preliminaries, alternating between heat one and heat two.

14. Five large banners (24" x 48" with yellow border) will be awarded to the high teams in each event. Smaller rectangular banners will be awarded to sixth through tenth place. Medals will be given to each member of the first place teams. All event participants will receive a certificate of participation.
15. Judges' critique sheets shall be returned for review following the event.
16. All contests will be open to the public as space becomes available (except chapter conducting and job interview). No picture taking, videotaping, or cell phone use shall be permitted at events.
17. The following teams that win the state events are eligible to participate in the national career development events: job interview, agricultural issues forum, extemporaneous public speaking, prepared public speaking, and senior chapter conducting (parliamentary procedure) and greenhand creed. National qualifiers will provide verification of enrollment before being certified for national competition. In compliance with national rules, a student may be certified for one national career development event in a given year. Students who participate in a national event are ineligible to compete in that event in all future state sanctioned competitions.
18. Participants shall be ranked in numerical order on the basis of the final score to be determined by each judge without consultation. The judges' ranking of each participant then shall be added, and the winner will be that participant whose total ranking is the lowest. Other placings will be determined in the same manner (low point score method of selection).
19. The overall sweepstakes winner and runner-up shall be the chapters that earned the most points: first place: 10 points; second place: 9 points; third place: 8 points; fourth place: 7 points, etc. Entries placing below tenth place shall not receive sweepstakes points. In the event there is a tie for first place, co-winners and a runner-up shall be awarded. In the event there is a tie for runner-up, co-winners for runner-up honors shall be awarded.

### **JUDGES FOR EVENTS**

1. Area associations will provide judges for state events in accordance to the rotational table provided. Area coordinators shall submit all judges names no later than one week prior to the state event.
2. At least two judges for each event, except agricultural issues forum and job interview, will be teachers. Judges representing agricultural business and industry may be used if they are qualified.
3. Judges should sign all critique sheets and submit them with the contest results.

### **CONFLICT RESOLUTION**

1. Appeals concerning district and area standings for recognition and awards shall be resolved by officials at the corresponding levels of competition.
2. The state LDE process is a tournament concept that begins at the district level and culminates at the state event. Unresolved district-level disputes concerning qualification for area

competition may be appealed to the respective area executive committee only after the district committee has heard and ruled on the matter in question. Teachers may request a state level review of any such ruling. The state executive committee shall overturn only those decisions that are ruled to be arbitrary or in conflict with state policy.

3. Appeals of area-level decisions concerning state qualification or state event decisions must be filed in writing with the Texas FFA Association executive director no later than 5:00 p.m. on the working day following the decision under appeal. All appeals shall be considered by the executive board.
4. Persons whose judgment may be influenced by a vested interest or a pre-existing relationship that may impair their ability to be fair and impartial must excuse themselves from all deliberations concerning appeals.
5. Subjective qualitative judgments inherent in evaluating event performances may not be appealed.



## 2011 JUDGES' ROTATION

### State FFA Leadership Development Events Sam Houston State University Huntsville, Texas

EVENT ↓	HEAT #1 JUDGES BY AREA	HEAT #2 JUDGES BY AREA	FINALS JUDGES BY AREA
GH FFA Skills	7, 8, 3	10, 2, 4	7, 10, 2
SR FFA Skills	10, 2, 3	5, 6, 8	10, 2, 5
GH Chapter Conducting	2, 6, 7	5, 8, 10	2, 5, 8
SR Chapter Conducting	5, 2, 4	8, 3, 9	5, 8, 3
FFA Radio	8, 3, 7	6, 10, 1	8, 3, 6
FFA Quiz (GH & SR) <sup>a</sup>	<del>3, 10, 2</del>	<del>6, 9, 4</del>	3, 6, 9
Public Relations	6, 9, 2	1, 5, 7	6, 9, 1
GH Creed Speaking	9, 2, 5	1, 4, 10	9, 1, 4
SR Creed Speaking	9, 1, 2	4, 3, 5	2, 3, 5
Ag Issues <sup>b</sup>	1, 3, 6	4, 7, 8	1, 4, 7
Job Interview <sup>b</sup>	4, 7, 8	10, 9, 1	4, 7, 10

<sup>a</sup> Judges in the FFA Quiz events are needed only in the Finals.

<sup>b</sup> Area coordinators are expected to furnish judges for Ag Issues and Job Interview that represent agribusiness and industry.

## TENTATIVE COMPETITION ROTATION / HEATS

### State FFA Leadership Development Events Sam Houston State University Huntsville, Texas Friday, December 2, 2011

TIME	GH Chapter Conducting (HEAT #1)	GH Chapter Conducting (HEAT #2)	SR Chapter Conducting (HEAT #1)	SR Chapter Conducting (HEAT #2)	TIME	Ag Issues (HEAT #1)	Ag Issues (HEAT #2)
1:00 pm	V (1 <sup>st</sup> )	V (2 <sup>nd</sup> )	X (1 <sup>st</sup> )	X (2 <sup>nd</sup> )	1:00 pm	II (1 <sup>st</sup> )	II (2 <sup>nd</sup> )
1:35 pm	VIII (2 <sup>nd</sup> )	VIII (1 <sup>st</sup> )	VII (2 <sup>nd</sup> )	VII (1 <sup>st</sup> )	1:30 pm	IX (2 <sup>nd</sup> )	IX (1 <sup>st</sup> )
2:10 pm	X (1 <sup>st</sup> )	X (2 <sup>nd</sup> )	VI (1 <sup>st</sup> )	VI (2 <sup>nd</sup> )	2:00 pm	V (1 <sup>st</sup> )	V (2 <sup>nd</sup> )
2:45 pm	VII (2 <sup>nd</sup> )	VII (1 <sup>st</sup> )	II (2 <sup>nd</sup> )	II (1 <sup>st</sup> )	2:30 pm	I (2 <sup>nd</sup> )	I (1 <sup>st</sup> )
3:20 pm	VI (1 <sup>st</sup> )	VI (2 <sup>nd</sup> )	I (1 <sup>st</sup> )	I (2 <sup>nd</sup> )	3:00 pm	VII (1 <sup>st</sup> )	VII (2 <sup>nd</sup> )
3:55 pm	II (2 <sup>nd</sup> )	II (1 <sup>st</sup> )	IX (2 <sup>nd</sup> )	IX (1 <sup>st</sup> )	3:30 pm	IV (2 <sup>nd</sup> )	IV (1 <sup>st</sup> )
4:30 pm	I (1 <sup>st</sup> )	I (2 <sup>nd</sup> )	III (1 <sup>st</sup> )	III (2 <sup>nd</sup> )	4:00 pm	III (1 <sup>st</sup> )	III (2 <sup>nd</sup> )
5:05 pm	IX (2 <sup>nd</sup> )	IX (1 <sup>st</sup> )	IV (2 <sup>nd</sup> )	IV (1 <sup>st</sup> )	4:30 pm	VI (2 <sup>nd</sup> )	VI (1 <sup>st</sup> )
5:40 pm	III (1 <sup>st</sup> )	III (2 <sup>nd</sup> )	V (1 <sup>st</sup> )	V (2 <sup>nd</sup> )	5:00 pm	VIII (1 <sup>st</sup> )	VIII (2 <sup>nd</sup> )
6:15 pm	IV (2 <sup>nd</sup> )	IV (1 <sup>st</sup> )	VIII (2 <sup>nd</sup> )	VIII (1 <sup>st</sup> )	5:30 pm	X (2 <sup>nd</sup> )	X (1 <sup>st</sup> )

TIME	GH FFA Skills (HEAT #1)	GH FFA Skills (HEAT #2)	SR FFA Skills (HEAT #1)	SR FFA Skills (HEAT #2)	TIME	FFA Radio (HEAT #1)	FFA Radio (HEAT #2)
1:30 pm	V (1 <sup>st</sup> )	V (2 <sup>nd</sup> )	I (1 <sup>st</sup> )	I (2 <sup>nd</sup> )	3:00 pm	V (1 <sup>st</sup> )	V (2 <sup>nd</sup> )
1:55 pm	X (2 <sup>nd</sup> )	X (1 <sup>st</sup> )	III (2 <sup>nd</sup> )	III (1 <sup>st</sup> )	3:15 pm	VI (2 <sup>nd</sup> )	VI (1 <sup>st</sup> )
2:20 pm	II (1 <sup>st</sup> )	II (2 <sup>nd</sup> )	IX (1 <sup>st</sup> )	IX (2 <sup>nd</sup> )	3:30 pm	IV (1 <sup>st</sup> )	IV (2 <sup>nd</sup> )
2:45 pm	VI (2 <sup>nd</sup> )	VI (1 <sup>st</sup> )	X (2 <sup>nd</sup> )	X (1 <sup>st</sup> )	3:45 pm	II (2 <sup>nd</sup> )	II (1 <sup>st</sup> )
3:10 pm	VIII (1 <sup>st</sup> )	VIII (2 <sup>nd</sup> )	II (1 <sup>st</sup> )	II (2 <sup>nd</sup> )	4:00 pm	VIII (1 <sup>st</sup> )	VIII (2 <sup>nd</sup> )
3:35 pm	IV (2 <sup>nd</sup> )	IV (1 <sup>st</sup> )	VI (2 <sup>nd</sup> )	VI (1 <sup>st</sup> )	4:15 pm	I (2 <sup>nd</sup> )	I (1 <sup>st</sup> )
4:00 pm	I (1 <sup>st</sup> )	I (2 <sup>nd</sup> )	VII (1 <sup>st</sup> )	VII (2 <sup>nd</sup> )	4:30 pm	X (1 <sup>st</sup> )	X (2 <sup>nd</sup> )
4:25 pm	IX (2 <sup>nd</sup> )	IX (1 <sup>st</sup> )	IV (2 <sup>nd</sup> )	IV (1 <sup>st</sup> )	4:45 pm	IX (2 <sup>nd</sup> )	IX (1 <sup>st</sup> )
4:50 pm	III (1 <sup>st</sup> )	III (2 <sup>nd</sup> )	V (1 <sup>st</sup> )	V (2 <sup>nd</sup> )	5:00 pm	VII (1 <sup>st</sup> )	VII (2 <sup>nd</sup> )
5:15 pm	VII (2 <sup>nd</sup> )	VII (1 <sup>st</sup> )	VIII (2 <sup>nd</sup> )	VIII (1 <sup>st</sup> )	5:15 pm	III (2 <sup>nd</sup> )	III (1 <sup>st</sup> )

TIME	GH FFA Creed Speaking (HEAT #1)	GH FFA Creed Speaking (HEAT #2)	SR FFA Creed Speaking (HEAT #1)	SR FFA Creed Speaking (HEAT #2)	TIME	Job Interview (HEAT #1)	Job Interview (HEAT #2)	Public Relations (HEAT #1)	Public Relations (HEAT #2)
4:00 pm	IX (1 <sup>st</sup> )	IX (2 <sup>nd</sup> )	VII (1 <sup>st</sup> )	VII (2 <sup>nd</sup> )	2:30 pm	V (1 <sup>st</sup> )	V (2 <sup>nd</sup> )	VII (1 <sup>st</sup> )	VII (2 <sup>nd</sup> )
4:10 pm	V (2 <sup>nd</sup> )	V (1 <sup>st</sup> )	IV (2 <sup>nd</sup> )	IV (1 <sup>st</sup> )	2:50 pm	IX (2 <sup>nd</sup> )	IX (1 <sup>st</sup> )	IV (2 <sup>nd</sup> )	IV (1 <sup>st</sup> )
4:20 pm	VII (1 <sup>st</sup> )	VII (2 <sup>nd</sup> )	I (1 <sup>st</sup> )	I (2 <sup>nd</sup> )	3:10 pm	X (1 <sup>st</sup> )	X (2 <sup>nd</sup> )	I (1 <sup>st</sup> )	I (2 <sup>nd</sup> )
4:30 pm	II (2 <sup>nd</sup> )	II (1 <sup>st</sup> )	III (2 <sup>nd</sup> )	III (1 <sup>st</sup> )	3:30 pm	VII (2 <sup>nd</sup> )	VII (1 <sup>st</sup> )	III (2 <sup>nd</sup> )	III (1 <sup>st</sup> )
4:40 pm	VIII (1 <sup>st</sup> )	VIII (2 <sup>nd</sup> )	VIII (1 <sup>st</sup> )	VIII (2 <sup>nd</sup> )	3:50 pm	III (1 <sup>st</sup> )	III (2 <sup>nd</sup> )	VIII (1 <sup>st</sup> )	VIII (2 <sup>nd</sup> )
4:50 pm	I (2 <sup>nd</sup> )	I (1 <sup>st</sup> )	X (2 <sup>nd</sup> )	X (1 <sup>st</sup> )	4:10 pm	VI (2 <sup>nd</sup> )	VI (1 <sup>st</sup> )	X (2 <sup>nd</sup> )	X (1 <sup>st</sup> )
5:00 pm	X (1 <sup>st</sup> )	X (2 <sup>nd</sup> )	VI (1 <sup>st</sup> )	VI (2 <sup>nd</sup> )	4:30 pm	II (1 <sup>st</sup> )	II (2 <sup>nd</sup> )	VI (1 <sup>st</sup> )	VI (2 <sup>nd</sup> )
5:10 pm	IV (2 <sup>nd</sup> )	IV (1 <sup>st</sup> )	IX (2 <sup>nd</sup> )	IX (1 <sup>st</sup> )	4:50 pm	VIII (2 <sup>nd</sup> )	VIII (1 <sup>st</sup> )	IX (2 <sup>nd</sup> )	IX (1 <sup>st</sup> )
5:20 pm	VI (1 <sup>st</sup> )	VI (2 <sup>nd</sup> )	V (1 <sup>st</sup> )	V (2 <sup>nd</sup> )	5:10 pm	IV (1 <sup>st</sup> )	IV (2 <sup>nd</sup> )	V (1 <sup>st</sup> )	V (2 <sup>nd</sup> )
5:30 pm	III (2 <sup>nd</sup> )	III (1 <sup>st</sup> )	II (2 <sup>nd</sup> )	II (1 <sup>st</sup> )	5:30 pm	I (2 <sup>nd</sup> )	I (1 <sup>st</sup> )	II (2 <sup>nd</sup> )	II (1 <sup>st</sup> )

**Tentatively, RESULTS will be in the Johnson Coliseum at 7:00 p.m.**

**Greenhand and Senior FFA Quiz will be held entirely on Saturday, December 3.**

## TENTATIVE COMPETITION ROTATION / FINALS

### State FFA Leadership Development Events Sam Houston State University Huntsville, Texas Saturday, December 3, 2011

**Participation order in the Finals will be determined by the qualifier's order of participation in the Heats. Qualifiers and participation times will be posted at various locations in and near the Johnson Coliseum (location is tentative) following the announcement of the Heat results.**

TIME	GH Chapter Conducting	SR Chapter Conducting	TIME	Ag Issues	TIME	GH FFA Skills	SR FFA Skills
8:00 am	Qualifier 1	Qualifier 1	8:30 am	Qualifier 1	8:30 am	Qualifier 1	Qualifier 1
8:35 am	Qualifier 2	Qualifier 2	9:00 am	Qualifier 2	8:55 am	Qualifier 2	Qualifier 2
9:10 am	Qualifier 3	Qualifier 3	9:30 am	Qualifier 3	9:20 am	Qualifier 3	Qualifier 3
9:45 am	Qualifier 4	Qualifier 4	10:00 am	Qualifier 4	9:45 am	Qualifier 4	Qualifier 4
10:20 am	Qualifier 5	Qualifier 5	10:30 am	Qualifier 5	10:10 am	Qualifier 5	Qualifier 5
10:55 am	Qualifier 6	Qualifier 6	11:00 am	Qualifier 6	10:35 am	Qualifier 6	Qualifier 6
11:30 am	Qualifier 7	Qualifier 7	11:30 am	Qualifier 7	11:00 am	Qualifier 7	Qualifier 7
12:05 pm	LUNCH	LUNCH	12:00 noon	LUNCH	11:25 am	Qualifier 8	Qualifier 8
12:50 pm	Qualifier 8	Qualifier 8	12:45 pm	Qualifier 8	11:50 am	Qualifier 9	Qualifier 9
1:25 pm	Qualifier 9	Qualifier 9	1:15 pm	Qualifier 9	12:15 pm	Qualifier 10	Qualifier 10
2:00 pm	Qualifier 10	Qualifier 10	1:45 pm	Qualifier 10			

TIME	Job Interview	Public Relations	TIME	FFA Radio	TIME	GH FFA Creed Speaking	SR FFA Creed Speaking
9:00 am	Qualifier 1	Qualifier 1	9:30 am	Qualifier 1	9:30 am	Qualifier 1	Qualifier 1
9:20 am	Qualifier 2	Qualifier 2	9:45 am	Qualifier 2	9:40 am	Qualifier 2	Qualifier 2
9:40 am	Qualifier 3	Qualifier 3	10:00 am	Qualifier 3	9:50 am	Qualifier 3	Qualifier 3
10:00 am	Qualifier 4	Qualifier 4	10:15 am	Qualifier 4	10:00 am	Qualifier 4	Qualifier 4
10:20 am	Qualifier 5	Qualifier 5	10:30 am	Qualifier 5	10:10 am	Qualifier 5	Qualifier 5
10:40 am	Qualifier 6	Qualifier 6	10:45 am	Qualifier 6	10:20 am	Qualifier 6	Qualifier 6
11:00 am	Qualifier 7	Qualifier 7	11:00 am	Qualifier 7	10:30 am	Qualifier 7	Qualifier 7
11:20 am	Qualifier 8	Qualifier 8	11:15 am	Qualifier 8	10:40 am	Qualifier 8	Qualifier 8
11:40 am	Qualifier 9	Qualifier 9	11:30 am	Qualifier 9	10:50 am	Qualifier 9	Qualifier 9
12:00 noon	Qualifier 10	Qualifier 10	11:45 am	Qualifier 10	11:00 am	Qualifier 10	Qualifier 10

**Greenhand and Senior FFA Quiz can begin at 8:00 a.m. Teams must begin the quiz by 10:00 a.m.**

**Tentatively, RESULTS will be in the Johnson Coliseum at 2:30 p.m.**

# CHAPTER CONDUCTING

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## SAM HOUSTON STATE UNIVERSITY

1. Any member who has formerly participated on a first place senior chapter conducting team on a state level is not eligible. Members of the first place team in greenhand chapter conducting are allowed to return in senior chapter conducting.
2. References:
  - a. Opening and closing ceremonies, the current edition of the *Official FFA Manual*.
  - b. Parliamentary problems will be taken from Gray's *Parliamentary Guide for FFA*.
  - c. Questions following parliamentary problems will be taken from *Questions and Answers from Jarrell D. Gray's Parliamentary Guide for FFA*.
3. Each team in the event shall be limited to twenty minutes. (Penalty for excessive time shall be 10 points per minute or major fraction thereof.) A major fraction of a minute is defined as "31 seconds." *Each greenhand team shall have five minutes before the event starts to study the parliamentary problems listed under new business. Study period for senior teams is three minutes.* Team members are not to converse with each other during the study period. The study periods are not to be a part of the twenty minutes set for the event. There are no restrictions on further study of the parliamentary problems by individuals.
4. Each team shall consist of not more than ten nor fewer than seven members (including the advisor) without penalty.
5. The person serving as the advisor is limited in participation to opening and closing ceremonies only.
6. Ten parliamentary questions will be used, but not more than two questions will be asked any member. Each member shall be asked at least one question except the student advisor. The time used for questions is not a part of the 20-minute time limit.
7. The president is to sign minutes but signing of the committee and officer reports is optional.
8. The "Orders of the Day" and questions pertaining to the Orders of the Day will not be used in the event.
9. A motion to adjourn does not eliminate any of the closing ceremony.
10. Visitors will not be permitted on the state level. The advisor may sit in during the performance of his/her team.
11. Parliamentary problems and parliamentary questions will be different in Greenhand and Chapter FFA divisions.
12. Students will not be penalized for calling "question".
13. Only Sam Houston State University will be allowed to furnish station markers. Gavel will be furnished by each chapter participating.

# FFA SKILL DEMONSTRATION

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## *SAM HOUSTON STATE UNIVERSITY*

1. The team shall consist of no less than three nor more than five members.
2. The actual demonstration including preparation and clean-up shall not consume less than 10 nor more than 20 minutes. (Penalty for violation shall be 10 points per minute or major fraction thereof.) A major fraction of a minute is defined as "31 seconds."
3. The team is to perform an actual demonstration of an agricultural skill including anything in the Agriculture, Food and Natural Resource curriculum. Skills taught as part of the Agricultural, Food and Natural Resources TEKS shall be judged to be practical.
4. All necessary preliminary preparation, such as heating water, may be made before the team starts performing.
5. The team will start with a clean area. All equipment and supplies will be set up and removed, and the area cleaned, within the 20-minute period.
6. Electronic devices may be used to during the presentation. Judges should not discriminate against teams that do not use electronic devices during the presentation. The presentations should be designed to be viewed by the judges.
7. No picture taking or videotaping of events shall be permitted.

# FFA RADIO

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## *SAM HOUSTON STATE UNIVERSITY*

1. The team shall consist of three members.
2. The broadcast shall not be less than 6 nor more than 8 minutes. (Penalty for violation shall be 10 points per minute or major fraction thereof.) A major fraction of a minute is defined as "31 seconds."
3. The broadcast is to be given behind a screen and over a public address system.
4. An information type of program covering one or more agricultural subjects is to be used. It is to be current in nature and local in content.
5. Skits, plays, weather reports and sound effects are not to be used.
6. Team members are to retain their individuality and not assume false characterizations.
7. The team is to assume that its chapter has a regularly scheduled non-commercial radio program once each month over a local station. The station provides an announcer to introduce the program and to sign it off the air.
8. One team member may serve as moderator or discussion leader but should not be designated as a farm radio director.
9. The team members will have an opportunity to test the microphones before performing the broadcast. One team advisor may assist in testing equipment prior to performance. A maximum of three minutes will be allowed for such testing. During this time, only the volume may be adjusted on the contest sound system. Following the three-minute set-up time, the timekeeper will provide a brief orientation. After this orientation, the team will then be allotted a maximum of one minute to begin the broadcast. The time for the 6-8 minutes allotted for broadcast will begin at the conclusion of this minute or on the first word of the broadcast, whichever occurs first.
10. No audio taping, picture taking, or videotaping of events shall be permitted.

# GREENHAND FFA QUIZ

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## *SAM HOUSTON STATE UNIVERSITY*

1. Each team shall consist of three or four members. Where four members are used, the top three scores will be used for the team score.
2. The questions will be of three types:
  - a. Multiple Choice
  - b. True or False
  - c. One word completion (fill-in-the-blank)
3. The questions will be taken from:
  - a. The current edition of the Official FFA Manual (with the exception of the section on parliamentary procedure.)
  - b. Gray's Parliamentary Guide for FFA
4. Questions used in the area events will be considered in the selection of questions for the state event.
5. Teams may begin the event at the designated start time or at any time thereafter until 10:00 a.m. All members of the same team must begin the event at the same time.
6. The following procedure will be used for breaking ties in team scores:
  - a. The quizzes will be re-graded.
  - b. If still tied, the team with the higher individual wins.
  - c. If still tied, the team with the second higher individual wins.
7. The following procedure will be used for breaking tied individual scores:
  - a. The quizzes will be re-graded.
  - b. If still tied, the individual scoring highest on the fill-in-the-blank portion of the quiz wins.
  - c. If still tied, the individual on the higher placing team wins.
8. The Ag Sales//FBM/AgMech scan sheet will be used for all events and chapters must provide their own scan sheets. Scan sheets should be bubbled with the chapter number prior to the event.
9. The quizzes and scantrons will be returned after the state contest.

# SENIOR FFA QUIZ

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## *SAM HOUSTON STATE UNIVERSITY*

1. Each team shall consist of three or four members. Where four members are used, the top three scores will be used for the team score.
2. The questions will be of two types:
  - a. Multiple Choice
  - b. True or False
3. The questions will be taken from:
  - a. 50 questions from the current edition of *Gray's Parliamentary Guide for FFA*
  - b. 25 questions from the current edition of the Official FFA Manual (with the exception of the section on parliamentary procedure.)
  - c. 25 questions from the current edition of the Texas FFA study guide, posted on the Texas FFA website.
  - d. 20 questions from the current issues of Texas Farm Facts and American Farm Bureau Farm Facts. These reference materials will be made available for order (hard copy) or via the internet.
  - e. 30 questions from published issue and current events briefs published for the current LDE season. These references will be posted for download on the Texas FFA website and should represent a cross-section of disciplines and interests in the agricultural community.
4. Questions used in the area events will be considered in the selection of questions for the state event.
5. Teams may begin the event at the designated start time or at any time thereafter until 11:00 a.m. All members of the same team must begin the event at the same time.
6. The following procedure will be used for breaking ties:
  - a. Team or individual with the high score on parliamentary procedure section
  - b. If still tied, the team or individual with the high score on agricultural issues and current events section.
  - c. If still tied, the team or individual with the high score on the Texas/National FFA Knowledge Section
  - d. If still tied, the individuals will be named as co-winners of that placing; team standings will be broken by the team with the highest individual, second highest individual, etc.
7. The Ag Sales//FBM/AgMech scan sheet will be used for all events and chapters must provide their own scan sheets. Scan sheets should be bubbled with the chapter number prior to the event.
8. The quizzes and scantrons will be returned after the state contest.



# **GREENHAND CREED SPEAKING**

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## *SAM HOUSTON STATE UNIVERSITY*

1. This event will be open to the public. Applause shall be held until all participants have spoken.
2. Contestants will be sequestered in a designated holding area at the start of the event and may not exit prior to competing without a monitor. Students not in the holding room at the start time for the first speaker will be penalized 300 points (equivalent of points available for response to questions), yet allowed to compete. Advisors or other involved parties may not enter the room or contact the student once the event has commenced. Students competing in another event **MUST** be accompanied by an SHSU escort and the event superintendent must be notified of the need for an escort prior to the day of competition.
3. The event will include both an oral presentation as well as answering questions directly related to the Creed.
4. Members will present the FFA Creed from the current year's Official FFA Manual.
5. The event will be a timed activity with four minutes for presentation. After four minutes, contestant will be deducted 1 point for every second over set time.
6. The event will include oral questions. There will be a maximum of three questions per contestant with a time limit of five minutes. The same questions will be asked to all contestants. These questions will be thought-type questions directly related to the Creed. Two part questions should be avoided.
7. No props are to be used.
8. Each contestant must recite the FFA Creed from memory. Each contestant shall begin the presentation by stating, "The FFA Creed by E. M. Tiffany." Each contestant shall end the presentation with the statement, "... that inspiring task. Thank you." Any other words spoken as part of an introduction or conclusion shall be assessed a penalty deduction of twenty (20) points per word. Point deductions will only be taken after the judges indicate, "You may begin."
9. At the time of the event, the judges will be seated in different sections of the room in which the event is held. They will score each participant on the delivery of the Creed, using the score sheet provided.
10. No picture taking or videotaping of events shall be permitted.

### **TIE BREAKER**

Ties will first be broken by total net scores and then by the score for answer to the questions.

### **ELIGIBILITY**

The Greenhand Creed Speaking Event will be limited to students in grades 7, 8, or 9.

Reference: Current year's Official FFA Manual

# SENIOR CREED SPEAKING

---

## *SAM HOUSTON STATE UNIVERSITY*

1. This event will be open to the public. Applause shall be held until all participants have spoken.
2. Contestants will be sequestered in a designated holding area at the start of the event and may not exit prior to competing without a monitor. Students not in the holding room at the start time for the first speaker will be penalized 300 points (equivalent of points available for Response to Questions), yet allowed to compete. Advisors or other involved parties may not enter the room or contact the student once the event has commenced. Students competing in another event MUST be accompanied by an SHSU escort and the event superintendent must be notified of the need for an escort prior to the day of competition.
3. The event will include both an oral presentation as well as answering questions directly related to the Creed.
4. Members will present the FFA Creed from the current year's Official FFA Manual.
5. The event will be a timed activity with four minutes for presentation. After four minutes, contestant will be deducted 1 point for every second over set time.
6. The event will include oral questions. There will be a maximum of three questions per contestant with a time limit of five minutes. The same questions will be asked to all contestants. These questions will be thought-type questions directly related to the Creed. Two part questions should be avoided
7. No props are to be used.
8. Each contestant must recite the FFA Creed from memory. Each contestant shall begin the presentation by stating, "The FFA Creed by E. M. Tiffany." Each contestant shall end the presentation with the statement, "... that inspiring task. Thank you." Any other words spoken as part of an introduction or conclusion shall be assessed a penalty deduction of twenty (20) points per word. Point deductions will only be taken after the judges indicate, "You may begin."
9. At the time of the event, the judges will be seated in different sections of the room in which the event is held. They will score each participant on the delivery of the Creed, using the score sheet provided.
10. No picture taking or videotaping of events shall be permitted.

### **TIE BREAKER**

Ties will first be broken by total net scores and then by the score for answer to the questions.

### **ELIGIBILITY**

The Senior FFA Creed Speaking Leadership Development Event is open to all members.

Reference: Current year's Official FFA Manual

# **PUBLIC RELATIONS**

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## *SAM HOUSTON STATE UNIVERSITY*

Teams will consist of 2 to 4 members and all members must be FFA members from the same local chapter.

### **PRESENTATION INFORMATION**

The Texas FFA Public Relations Team's presentation before the judging committee during the state competition will be based on the following scenario:

1. Each presentation will be 5 to 8 minutes in length. During that time period, team members should inform and involve a designated target audience regarding the local chapter and the FFA organization and what it represents. The team should assume that the judging committee is the designated target audience and they have no knowledge of the FFA.\*
2. Electronic devices may be used during the presentation. Judges should not discriminate against teams that do not use electronic devices during the presentation. The presentations should be designed to be viewed by the judges. The audience at-large is not a concern of the presenters.
3. All team members should participate equally.
4. Teams **MUST** wear official dress, not costumes, before the judges.
5. Team will be penalized for any discrepancy in time at the rate of one point per second over or under the time limit.
6. This is a team effort so teams are encouraged to interact and participate equally.
7. **DARE TO BE DIFFERENT!**
8. Team members are to retain their individuality and not assume false characterizations.
9. No picture taking or videotaping of events shall be permitted.

### **EVALUATION INFORMATION**

At the conclusion of the presentation, questions will be asked. Questions asked during this interview will include questions about the presentation and the FFA. A 20 question bank shall be developed annually by the Executive Director of the Texas FFA, in consultation with event officials at SHSU. The question bank shall be appropriate for the target audience of the current year and be prepared and made available on or before September 1 of the current year. Due to time constraints, each judge will ask only one or two questions. That question should be directed to a specific team member. Subsequent questions should be directed alternately so that all team members have the opportunity to respond to multiple questions.

- Judges will evaluate the responses to all questions.
- Each team's time for presentation and questions will last no more than 13 minutes.
- The questions segment is limited to 5 minutes in length.

\* The target audience for this event is changed each year. 2010: 8<sup>th</sup> grade students, 2011: School Board, 2012 : Community service organization, 2013 : Student/Parent HS Orientation, 2014 : Business & Industry Representatives, 2015 : 8<sup>th</sup> grade students

## **AGRICULTURAL ISSUES FORUM**

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### *SAM HOUSTON STATE UNIVERSITY*

The purpose of the Agricultural Issues Forum is to: 1) stimulate the study of and interest in agricultural issues among agriculture students and the "non-agricultural" public, and 2) encourage local efforts by providing recognition for those who have demonstrated skills and competencies as a result of instruction in issues analysis.

#### **I. OBJECTIVES**

1. To provide an opportunity to expose a wide variety of students to the selection, research, planning and presentation of an agricultural issue.
2. To acquire knowledge and skill in community leadership for present and future use.
3. To become knowledgeable of, and familiar with, a variety of local, state, national and international issues facing agriculture.
4. To understand the principles and fundamentals of agricultural issue analysis.
5. To further the awareness of agricultural issues in the local community.
6. To promote integration of agricultural issue analysis in local school academic subject matter areas.
7. To promote career choices by providing an opportunity for individuals to become acquainted with professionals in the industry.
8. To foster teamwork, leadership and communication skills.

#### **II. EVENT RULES**

1. Team make-up - A minimum of three and a maximum of seven students who are actively participating, orally presenting, and available to answer judges' questions. Team members may serve as a non-presenting technician but must answer questions. Such participation shall not impact participation scores but shall be counted toward the total number of team members.
2. Team members must be in official dress as outlined in the Official FFA Manual for the entire presentation.
3. Presentations may include props, skits, and other creative paraphernalia.
4. Guidelines of eligibility for the Agricultural Issues Forum will be consistent with other National FFA Career Development Events. Teams will be certified by respective area coordinators. Signatures of community representatives must be on registration forms.
5. A minimum of three competent and unbiased judges will be provided. They will be instructed not to take sides on the issue(s). Professors and industry representatives are recommended.

6. The "Statement of Originality" shall be submitted with the portfolio. The "Statement of Originality" must be signed by the agriscience teacher and each member of the team.
7. The team must submit a copy of the portfolio electronically via the judgingcard.com system as a PDF file, no later than 5:00 p.m. on the Monday preceding the state events. **The electronic material is what the judges will score – the judges will NOT be scoring any documents turned in after this deadline.** A double entry fee will be assessed for late portfolios.
8. Audience members are not permitted to take pictures or videotape any team's presentation.

### III. EVENT FORMAT

1. EQUIPMENT PROVIDED - Each team must provide all necessary equipment.
2. Each team will conduct a presentation on the issue developed and presented at the local level.
3. The issue will come from one of the following seven agricultural issue topic areas as listed in the Focusing on Agricultural Issues instructional materials:
  - a. Environmental Issues
  - b. Agricultural Technology Issues
  - c. Animal Issues
  - d. Agricultural Career Issues
  - e. Economy and Trade Issues
  - f. Agricultural Policy Issues
  - g. Food Safety Issues
4. The same agricultural issue presentation and portfolio will not be used at the state level in subsequent years by the same chapter/advisor.
5. Research on the topic must be current and students must be involved in all the research of the topic and development of the portfolio.
6. The portfolio should include items described in a, b, and c below, and will be limited to ten pages single sided or five pages double sided maximum not including cover page and statement of originality. The cover page will include the title of the issue, name, address and phone number of the chapter. A maximum of ten (10) points will be deducted for exceeding the maximum amount of pages and/or for not including the cover page and/or statement of originality containing required information.
  - a. A maximum of two pages of the portfolio will include a summary of the issue, answering the questions that are most relevant to your topic. (See example included in this publication)
    - List course(s) in which instruction occurred including the number of students involved in the instruction of the issue. (See Objective 6.)
    - Why is this issue important now?
    - What is the nature of the issue?
    - Who is involved in the issue?
    - How can the issue be defined?
    - What is the historical background of the issue?

- What caused the issue?
  - What are the risks?
  - What are the benefits?
  - Is there strong disagreement on how the issue should be solved?
- b. A bibliography of all resources and references cited which may include personal interviews and any other supporting material.
  - c. Indicate date of area competition and provide documentation that local forum(s) occurred prior to state portfolio deadlines:
    - Letters from organizations
    - News articles
    - Photos (3" x 5" or 4" x 6")
    - Scrapbook
    - Please state when, where and to whom the local forum(s) was presented.
7. Time Limits: Five minutes will be allowed for set up. The presentation will be a maximum of 15 minutes in length. The presenters will receive a signal at 10 minutes and at 14 minutes. At 15 minutes, the timekeeper will announce that time is up, and the presentation will end. A maximum of five minutes for questions and answers will be allotted. Questions and answers will terminate at the end of five minutes. Five minutes will be allowed for take down.
  8. The presentations will be designed to be viewed by the judges. The audience at-large will not be of concern to the presenters.
  9. The judges may ask questions of all individuals of the presenting team. Each individual is encouraged to respond to at least one question from the judges.

#### **IV. SCORING**

1. Introduction, Pro, Con and Summary (20 points each, 80 points total)
2. Overall presentation (quality and power of the presentations, creativity, stage presence, participation of each member of the team, although team members may serve as non-presenting technician but must answer questions. Such participation shall not impact participation scores) ( 20 points)
3. Questions (25 points)
4. Portfolio: 10 single sided pages maximum or 5 double sided pages. (Three parts, 25 points total)
  - Summary of the Issue, 2 pages maximum (5 points).
  - Bibliography (5 points).
  - Documentation of local forums (15 points).
  - Please state when, where, and to whom the local forum(s) was presented.
  - Maximum of 10 points will be deducted for exceeding the maximum number of pages and/or not including cover page and/or statement of originality containing required information

5. Prior to the event the portfolios will be judged and scored by qualified individuals using the portfolio score sheet. Portfolio scores will be averaged and supplied to the presentation judges after they have scored the presentation. Portfolio comment cards will be completed by portfolio judges and presented to the teams at the awards function. Presentation judges will be furnished with copies of the team portfolio, which they will use to formulate questions.
6. Judges' ranking will be used to place teams.
7. Participants shall be ranked in numerical order on the basis of the final score to be determined by each judge without consultation. The judges' ranking of each participant then shall be added, and the winner will be that participant whose total ranking is the lowest. Other placings will be determined in the same manner (low rank method of selection).

#### **V. TIEBREAKERS**

Ties will be broken based on the greatest number of low ranks. Team low ranks will be counted and the team with the greatest number of low ranks will be declared the winner. If a tie still exists, then the event superintendent will rank the team's response to questions. The team with the greatest number of low ranks from the response to question will be declared the winner. If a tie still exists then the team's raw scores will be totaled. The team with the greatest total of raw points will be declared the winner.

#### **VI. REFERENCES**

This list of references is not intended to be inclusive. Other sources may be utilized and teachers are encouraged to make use of the very best instructional materials available. See National CDE Rules for a list of possible references.

# JOB INTERVIEW

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## *SAM HOUSTON STATE UNIVERSITY*

The purpose of the FFA Job Interview Event is designed for FFA members to develop, practice and demonstrate skills needed in seeking employment in the agricultural industry. Each part of the event simulates “real world” activities that will be used by real world employers.

### **I. FORMAT**

The contest site will provide all equipment and paper necessary, except writing pens.

The event is developed to help participants in their current job search (for SAE projects, part-time and full-time employment). Therefore, the cover letter, resume and references submitted by the participants must reflect their current skills and abilities and must be targeted to a job for which they would like to apply. In other words, participants cannot develop a fictitious resume for a fictitious job. Instead, they are expected to target the resume towards a real job for which they are qualified.

There are six (6) sections to this event: 1) Cover Letter; 2) Resume; 3) Application; 4) Telephone Interview; 5) Personal Interview; and 6) Follow Up Letter.

### **II. RULES**

1. This event is limited to one member per chapter.
2. All cover letters, resumes and letters of recommendation must be submitted electronically to contest officials at Sam Houston State University via the [judgingcard.com](http://judgingcard.com) entry system as a PDF file, no later than 5:00 p.m. on the Monday preceding the state events. **The electronic material is what the judges will score – the judges will NOT be scoring any documents turned in after this deadline.** A double entry fee will be assessed for late materials.

Materials will be scored by independent (business and industry) judges who are not a part of the onsite interview portions of the event. Scores assessed for the preliminary round (heats) will be applied to the final round without reassessment of materials.

3. Cover Letter –
  - a. The contestants must submit a single-spaced letter of intent [cover letter] using 8½” x 11” *white* paper.
  - b. The paper is to be single-sided only, typed using 10-point Times New Roman font and block justified.
  - c. The letter is to be addressed to Doug Ullrich, Superintendent, Job Interview LDE and dated for the day of the event. The following address should be used: P.O. Box 2088, Huntsville, Texas 77341.
4. Resume –
  - a. The contestants must submit a single-spaced resume using 8½” x 11” *white* paper.
  - b. The resume is to be single-sided only, typed and not to exceed two pages total.



- c. The resume must be non-fictitious and based upon their work and educational history.
  - d. Three different letters of reference are to be submitted. Six (6) copies of each letter of reference are required.
5. Application –
  - a. Contestants will complete a Standard State of Texas Job Application on-site, prior to the personal interview. Contestants may use their resume to complete the application. To view this application visit the Texas Workforce Commission website at: [http://www.twc.state.tx.us/jobs/gvjb/stateapp\\_er.html](http://www.twc.state.tx.us/jobs/gvjb/stateapp_er.html)
  - b. The application completion will last a maximum of ten (10) minutes.
  - c. Pens must be provided by the contestant.
  - d. Paper will be provided by the contest site.
6. Telephone Interview-
  - a. Contestants will interview with one of the following three (3) people:
    - i. Human, Fiscal and Resource personnel director
    - ii. Employer's Assistant
    - iii. Employer
  - b. The telephone interview will last a maximum of three (3) minutes.
  - c. Contestants are to position themselves so that they obtain a personal interview with the employer.
  - d. Contestants should interview with the thought that the company has already received their cover letter, resume and three letters of reference.
  - e. Judges will initiate the telephone interview.
  - f. One of the judges will be designated as the interviewer.
  - g. All judges will evaluate the telephone interview individually.
7. Personal Interview –
  - a. The personal interview will consist of an interview in front of a panel of judges.
  - b. Each interview will last a maximum of ten (10) minutes.
  - c. All judges should ask questions during the personal interview.
  - d. **Contestants may bring a copy of their submitted resume and cover letter or business cards to the interview. They may not bring any other supporting documents such as work samples, pictures or a portfolio.**
8. Follow-Up Letter-
  - a. Contestants will submit a follow-up letter after the interview.
  - b. The letter should be addressed to the Superintendent of the Job Interview Event and dated for the day of the event. The following address should be used: PO Box 2088, Huntsville, Texas 77341. Lined white paper will be provided.
  - c. The letter should be a response to their interview.
  - d. The contestant will have five (5) minutes to complete the follow-up letter.
9. Official dress is required.
10. This contest is not open to the public.

### **III. TIEBREAKERS**

In the event of a tie, the ranks of the contestant's personal interview will be utilized to break the tie. If further tiebreakers are necessary the following should be used in order: 1) Telephone Interview; 2) Follow-Up Letter; 3) Application; 4) Resume; 5) Cover Letter; 6) Match.

# Appendix

Support Materials for Teachers and Judges

## STATEMENT OF ORIGINALITY

By signing this document, we the representatives of the \_\_\_\_\_ FFA Chapter acknowledge that the attached Agricultural Issues Forum portfolio and the event presentation are products of original research and effort by the members signed below.

The title of the presentation is:

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**All members of the team, including alternates must sign below. This form should accompany your portfolio.**

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Agriculture, Food & Natural Resources  
Teacher Signature(s)

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Member Signature

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Member Signature

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Member Signature

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Member Signature

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Member Signature

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Member Signature

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Member Signature

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Member Signature

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Member Signature

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Member Signature

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Member Signature

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Member Signature

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Member Signature

Note: The statement of originality should be sent only to SHSU.  
It is not necessary to submit a copy to the state office.

## JOB INTERVIEW SCORE CARD

TEAM		1	2	3	4	5	6	7	8	9	10
	Points										
<b>Part I. Cover Letter (100 points)</b>											
Five (5) copies, single-spaced, single-sided, 8½"x11" <i>white</i> paper, no more than ten characters per inch and block justified, addressed to Superintendent of the Job Interview Event and dated for the day of the event.	100										
<b>Part II. Resume (150 points)</b>											
Five (5) copies of a single-spaced, single-sided, 8½"x11" <i>white</i> paper, not to exceed two pages, non-fictitious, based upon work and educational history, three different letters of reference are to be submitted, five (5) copies of each letter of reference.	150										
<b>Part III. Application (50 points)</b>											
Maximum of ten (10) minutes, completed on-site, neatness, readability, accuracy	50										
<b>Part IV. Telephone Interview (150 points)</b>											
Maximum of three (3) minutes, position to gain interview, voice, pitch, ability to think.	150										
<b>Part V. Personal Interview (450 points)</b>											
Maximum of ten (10) minutes, ability to respond to questions, voice, pitch.	450										
<b>Part VI. Follow Up Letter (100 points)</b>											
Maximum of five (5) minutes, responds to interview, addressed to Superintendent of the Job Interview Event and dated for the day of the event.	100										
<b>Total Points (Gross)</b>	<b>1000</b>										
<b>Total Points (net)</b>											
<b>Rank of Participant</b>											

# JOB INTERVIEW JUDGE'S NOTE SHEET

Chapter/Student \_\_\_\_\_

## Part I. Cover Letter (100 points)

- Did the contestant submit five (5) copies? \_\_\_\_\_
- Was the letter of intent single-spaced? \_\_\_\_\_
- Was it printed on 8 1/2 x 11" white paper? \_\_\_\_\_
- Was the letter single-sided and typed using 10-pt. Times New Roman font? \_\_\_\_\_
- Was the letter block justified? \_\_\_\_\_
- Was the letter dated for the day of the event? \_\_\_\_\_
- Was the letter addressed to:  
Doug Ullrich, Superintendent  
Job Interview LDE  
P.O. Box 2088  
Huntsville, TX 77341

## Part II. Resume (150 points)

- Did the contestant submit five (5) copies? \_\_\_\_\_
- Was the resume single-sided only? \_\_\_\_\_
- Did the resume exceed two (2) pages? \_\_\_\_\_
- Was the resume non-fictitious? \_\_\_\_\_
- Did the contestant submit three (3) different letters of reference attached to the resume? \_\_\_\_\_
- Did the contestant submit five (5) copies of each reference letter? \_\_\_\_\_

## Part III. Application (50 points)

- Did the contestant complete the standard job application on-site? \_\_\_\_\_
- Was the application neatly written? \_\_\_\_\_
- Was the application readable? \_\_\_\_\_
- Was the application accurately written? \_\_\_\_\_
- Did the contestant complete the entire application within the ten minute time limit? \_\_\_\_\_

## Part IV. Telephone Interview (150)

- Did the contestant stay within the allotted (3 minute) time period? \_\_\_\_\_
- Did the contestant ask for an interview? \_\_\_\_\_

## Part V. Personal Interview (450)

- Did the contestant bring in any other supporting documents? \_\_\_\_\_
- If so, what items? \_\_\_\_\_

*Note: Contestants may bring a copy of their submitted resume and cover letter or business cards to the interview. They may not bring any other supporting documents such as work samples, pictures, or a portfolio.*

## Part VI. Follow-Up Letter (100)

- Did the contestant address the letter to the Superintendent of the Job Interview Event? \_\_\_\_\_  
  
Superintendent of the Job Interview Event  
P.O. Box 2088  
Huntsville, TX 77341
- Did the contestant date the letter on the day of the event? \_\_\_\_\_
- Did the letter respond to the interview? \_\_\_\_\_

## CHAPTER CONDUCTING SCORE CARD

TEAM		1	2	3	4	5	6	7	8	9	10
Points											
<b>Part I. Opening Ceremony (225 points)</b>											
A. Accuracy of statements	100										
B. Clearness of expression, understanding, and general effectiveness.	125										
<b>Part II. Order of Business (100 points)</b>											
A. Minutes of the previous meeting	25										
B. Report of the Treasurer	25										
C. Committee Reports											
1. A report from a standing committee	25										
2. A report from a special committee	25										
<b>Part III. New Business (Parliamentary Problems) (500 points)</b> At this point the team members will take up parliamentary problems previously presented by the judges.											
A. Satisfactory participation by all team members	100										
B. Information and understanding shown	300										
C. Dispatch and effectiveness	100										
<b>Part IV. Closing Ceremony (75 points)</b>											
A. Accuracy of statements	30										
B. Clearness of expression, understanding, and general effectiveness.	45										
<b>Part V. Parliamentary Questions (100 points)</b>											
Answers to ten questions by the judges on Parliamentary Procedure.	100										
<b>Total Points</b>		<b>1000</b>									
<b>Penalty Deduction [10 pts. @ major fraction of a minute]</b>											
<b>Final Score</b>											
<b>Ranking</b>											





## PARLIAMENTARY QUESTIONS

<b>Team Number</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
Question #1												
Question #2												
Question #3												
Question #4												
Question #5												
Question #6												
Question #7												
Question #8												
Question #9												
Question #10												
<b>TOTAL POINTS</b>												

## PARTICIPATION BY MEMBERS

<b>Team Number</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
President												
Vice-President												
Secretary												
Reporter												
Treasurer												
Sentinel												
Member												
Member												
Member												

## SKILL DEMONSTRATION SCORE CARD

TEAM		1	2	3	4	5	6	7	8	9	10
Points											
<b>Part I. Explanation of Skill (300 points)</b>											
A. Introduction of team members, justification of the agricultural skill, explanation of skill performed, and summary of conclusions.	100										
B. Satisfactory participation of all team members.	100										
C. General effectiveness of the explanation	100										
<b>Part II. Performance of the Skill (700 points)</b>											
A. Performance of the skill:											
1. Preparation (setting up supplies and equipment for demonstration)	50										
2. Actual performance of the agricultural skill	450										
3. Cleaning up (removal of supplies and equipment and cleaning up demonstration area)	50										
B. Practicality of the skill	50										
C. Satisfactory participation by all team members	100										
<b>Total Points</b>	<b>1000</b>										
<b>Penalty Deduction [10 pts. @ major fraction of a minute]</b>											
<b>Final Score</b>											
<b>Ranking</b>											

<b>Part I. Explanation of Skill (300)</b>
A. Introduction of team members, justification of the agricultural skill, explanation of skill as performed, and summary of conclusions. (100)
B. Satisfactory participation by all team members (100)
C. General effectiveness of the explanation. (100)
<b>Part II. Performance of the Skill (700)</b>
A. Performance of the Skill
1. Preparation (setting up supplies & equipment for demonstration (50)
2. Actual performance of the agricultural skill (450)
3. Cleaning up (removal of supplies & equipment & cleaning of demonstration area (50)
B. Practicability of the skill (50)
C. Satisfactory participation by all team members (100)



## RADIO SCORE CARD

TEAM		1	2	3	4	5	6	7	8	9	10
Points											
<b>Part I. Subject Matter (200 points)</b>											
A. Timely for locality	50										
B. Adaptation for FFA presentation	50										
C. Importance to agricultural economy	50										
D. Unity of organization	50										
<b>Part II. Continuity (400 points)</b>											
A. Exchange between students (pause)	100										
B. Volume of broadcast	100										
C. Participation by team members	100										
D. Background noises	100										
<b>Part III. Listener Importance (400 points)</b>											
A. Student's ability to pronounce words properly	100										
B. Motivation of student's presentation	100										
C. Student's ability to hold audience	100										
D. Listener desire to tune in again	100										
<b>Total Points</b>	<b>1000</b>										
<b>Penalty Deduction [10 pts. per minute or major fraction]</b>											
<b>Final Score</b>											
<b>Ranking</b>											

<b>Part I. Subject Matter (200)</b>
A. Timely for locality (50)
B. Adaptation for FFA Presentation (50)
C. Importance to agricultural economy (50)
D. Unity of organization (50)
<b>Part II. Continuity (400)</b>
A. Exchange between students (pause) (100)
B. Volume of broadcast (100)
C. Participation by team members (100)
D. Background noises (100)
<b>Part III. Listener Importance (400)</b>
A. Student's ability to pronounce words properly (100)
B. Motivation of student's presentation (100)
C. Student's ability to hold audience (100)
D. Listener desire to tune in again (100)
<b>Penalty Deduction [10 pts. @ major fraction of a minute]</b>



## FFA CREED SPEAKING SCORE CARD

TEAM		1	2	3	4	5	6	7	8	9	10
	<b>Points</b>										
<b>Part I. Voice (200 points)</b>											
Quality, pitch, force, articulation, pronunciation.	200										
<b>Part II. Stage Presence (200 points)</b>											
Personal appearance, poise and body posture, attitude, confidence, personality, and ease before audience.	200										
<b>Part III. Power of Expression (200 points)</b>											
Fluency, emphasis, directness, sincerity, communicative ability, conveyance of thought and meaning.	200										
<b>Part IV. General Effect (100 points)</b>											
Extent to which the speech was understandable, convincing, pleasing, and held attention.	100										
<b>Part V. Response to Questions* (300 points)</b>											
Ability to answer satisfactorily the questions asked by the judges indicating familiarity with the subject and ability to think quickly.	300										
<b>Total Points (Gross)</b>	<b>1000</b>										
<b>Less Time Deduction (1 pt. Per second over)</b>											
<b>Less Accuracy Point Deduction (20 pts. per word)</b>											
<b>Total Points (net)</b>											
<b>Rank of Participant</b>											

\*Note: Each judge will develop three questions.

**Part I. Voice (200)**

Quality, pitch force, articulation, pronunciation

**Part II. Stage Presence (200)**

Personal appearance, poise & body posture, attitude, confidence, personality & ease before audience

**Part III. Power of Expression (200)**

Fluency, emphasis, directness, sincerity, communicative ability, conveyance of thought & meaning

**Part IV. General Effect (100)**

Extent to which the speech was understandable, convincing, pleasing & held attention

**Part V. Response to Questions (300) – Note: Each judge will develop three questions.**

**Less Time Deduction (1 pt. Per second over)**

**Less Accuracy Point Deduction (20 pts. Per word)**



## FFA PUBLIC RELATIONS SCORE CARD

TEAM		1	2	3	4	5	6	7	8	9	10
	<b>Points</b>										
A. FFA knowledge / experience	150										
B. Conciseness, clarity	25										
C. Organization of presentation	50										
D. Interest holding ability	75										
E. Innovativeness, uniqueness, creativity, audience suitability	150										
F. Equal team member participation	75										
G. Grammar, absence of speech mannerisms, communication skills	75										
H. Vocal quality, pitch, tone, force	50										
I. Grooming, dress, posture, poise	25										
J. Power of expression, fluency, sincerity, emphasis	25										
K. Response to questions	200										
L. Overall quality and effectiveness	100										
<b>Total Points</b>	<b>1000</b>										
<b>Penalty Deduction [1 pt. Per second over / under time]</b>											
<b>Final Score</b>											
<b>Ranking</b>											



**Public Relations Judge's Note Sheet**      **Chapter** \_\_\_\_\_

A. FFA knowledge / experience (150)
B. Conciseness, clarity (25)
C. Organization of presentation (50)
D. Interest holding ability (75)
E. Innovativeness, uniqueness, creativity, audience suitability (150)
F. Equal team member participation (75)
G. Grammar, absence of speech mannerisms, communication skills (75)
H. Vocal quality, pitch, tone, force (50)
I. Grooming, dress, posture, poise (25)
J. Power of expression, fluency, sincerity, emphasis (25)
K. Response to questions (200)
L. Overall quality and effectiveness (100)
<b>Penalty Deduction [1 pt. Per second over / under time]</b>



## Agricultural Issues Forum

Chapter: \_\_\_\_\_ Area: \_\_\_\_\_

The portfolio should include items described in Section 3a, 3b and 3c of the Guidelines, and is limited to ten pages, single-sided [5 pages double-sided] maximum.

**State-qualifying teams must submit a portfolio as a PDF file via the [judgingcard.com](http://judgingcard.com) system no later than 5:00 p.m. on the Monday preceding the state contest.**

### Portfolio

	Possible Points	
<b>1. Summary of the Issue</b> (2 pages maximum)	<b>5</b>	
<b>2. Bibliography</b>	<b>5</b>	
<b>3. Local Forums</b>	<b>15</b>	
<b>Subtotal:</b>	<b>25</b>	

<b>*Deduction for exceeding the maximum number of pages and incomplete cover page [10 pts. Max]:</b>	<b>Team Sub Total:</b>	
	<b>Deduction*</b>	
	<b>Team Score</b>	

Judge's Signature: \_\_\_\_\_

## AGRICULTURAL ISSUES FORUM SCORE CARD

TEAM		1	2	3	4	5	6	7	8	9	10
<b>Points</b>											
<b>1. Introduction</b>	<b>20</b>										
<b>2. Pro Viewpoint</b>	<b>20</b>										
<b>3. Con Viewpoint</b>	<b>20</b>										
<b>4. Summary</b> Summarize Pro Viewpoint Summarize Con Viewpoint	<b>20</b>										
<b>5. Overall Presentation</b>	<b>20</b>										
<b>6. Questions</b>	<b>25</b>										
<b>7. Portfolio</b>	<b>25</b>										
<b>Total Points</b>	<b>150</b>										

<b>Team Presentation Total:</b>	
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Judge's Signature: \_\_\_\_\_

<b>AGRICULTURAL ISSUES FORUM JUDGE'S NOTES</b>	<b>CHAPTER:</b> _____ <b>TEAM #:</b> _____
<b>INTRODUCTION (20)</b>	<b>SUMMARY OF VIEWPOINTS (20)</b>
<i>SCORE:</i> _____ <i>Strengths:</i>	<i>SCORE:</i> _____ <i>Strengths:</i>
<i>To score higher, this team needs to:</i>	<i>To score higher, this team needs to:</i>
<b>PRO VIEWPOINT (20)</b>	<b>OVERALL PRESENTATION (20)</b>
<i>SCORE:</i> _____ <i>Strengths:</i>	<i>SCORE:</i> _____ <i>Strengths:</i>
<i>To score higher, this team needs to:</i>	<i>To score higher, this team needs to:</i>
<b>CON VIEWPOINT (20)</b>	<b>RESPONSE TO QUESTIONS (25)</b>
<i>SCORE:</i> _____ <i>Strengths:</i>	<i>SCORE:</i> _____ <i>Strengths:</i>
<i>To score higher, this team needs to:</i>	<i>To score higher, this team needs to:</i>

<b>COMPILATION OF RESULTS FOR _____</b>																				
<b>JUDGE</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>A</b>																				
<b>B</b>																				
<b>C</b>																				
<b>D</b>																				
<b>E</b>																				
<b>TOTAL</b>																				
<b>RANK</b>																				

**COMPILATION OF RESULTS FOR \_\_\_\_\_**

		<b>TEAM NUMBERS</b>																			
<b>JUDGE</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	
<b>A</b>																					
<b>B</b>																					
<b>C</b>																					
<b>TOTAL</b>																					
<b>RANK</b>																					

**COMPILATION OF RESULTS FOR \_\_\_\_\_**

**TEAM NUMBERS**

<b>JUDGE</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
<b>A</b>															
<b>B</b>															
<b>C</b>															
<b>TOTAL</b>															
<b>RANK</b>															

**COMPILATION OF RESULTS FOR \_\_\_\_\_**

**TEAM NUMBERS**

<b>JUDGE</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
<b>A</b>															
<b>B</b>															
<b>C</b>															
<b>D</b>															
<b>E</b>															
<b>TOTAL</b>															
<b>RANK</b>															